

# Motorcycles

Albemarle County Public Schools

401 McIntire Road Room 248

Charlottesville, VA 22902

Andy Neilson

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**PURPOSE:**

**Albemarle County Public Schools is seeking a qualified bidder to furnish and deliver motorcycles for their Motorcycle Rider Training Program.**

**Albemarle County Public Schools offers Motorcycle Rider training courses, which includes classroom and on-motorcycle instruction. Riders learn basic skills of motorcycle operation and safe riding strategies under controlled range conditions. Successful completion of the course prepares the rider for state skills and knowledge test at the Virginia Department of Motor Vehicles (DMV).**

**SCOPE OF WORK:**

The contractor shall furnish and arrange delivery for each of the following described item(s):

All Motorcycles shall be of a type that may lawfully be operated on the highways of the Commonwealth of Virginia, and shall meet two (2) of the following three (3) criteria:

1. An engine displacement of no more than 500 cubic centimeters
2. A weight of less than 400 pounds
3. A seat height of 30 inches or less

The makes and models listed are the preferred makes and models, however bids may be submitted for BRAND NAME OR EQUIVALENT. Bidders shall provide estimated dates on availability for each quote submission Bidders may offer more than one (1) type of motorcycle in each lot to fulfill the full quantities of motorcycles requested for each lot. Extended cost total for each lot, including all motorcycles and delivery charges, should be entered into the lot total when entering into eVA. Delivery costs shall be all inclusive of all costs and fees and should factor in multiple deliveries, if applicable.

No extra costs are to be included.

No color preference.

Model year preferences of 2020, and 2021.

## Motorcycle

Make	Model	Description
Yamaha <b>Quantity: Five (5)</b>	TW200	Single cylinder, 196cc, Five speed, Four stroke, Seat height 31.1 inches, Weight 278 pounds
Kawasaki <b>Quantity: Ten (10)</b>	Z125	Single cylinder, 125cc, Four speed, Four stroke, Seat height 31.7 inches, Weight 225 pounds

### **Quote FORMAT:**

Pricing shall be all-inclusive.

Award will be made on a Per Lot basis.

**Equivalency:** The County reserves all rights to determine the equivalency of any substituted product. All bidders proposing an equivalent item shall supply sales sheets or other manufacturer supplied documents to allow the County to determine equivalency.

The County will have the final approval of product.

**Preparation:** Vehicles must be delivered clean, complete and ready for service including a current Virginia State Inspection. New motorcycle service preparation must be performed by the Contractor according to the manufacturer's specifications. Each motorcycle must be delivered with a half (1/2) tank of gas. Vehicles delivered without proper Contractor preparation must be picked up, serviced, and re-delivered by the Contractor at no additional cost to the County School Board of Albemarle County Virginia or authorized user as determined by the County School Board of Albemarle County Virginia.

**Miscellaneous:** Motorcycle to be furnished shall conform to all applicable Federal and Motor Vehicle Safety Standards and all equipment shall conform to Title 46.2, Chapter 10, of the Code of Virginia and shall include a valid State Inspector Sticker. No dealer identifications such as sticker, decal, metal emblem and so forth will be accepted on motorcycles furnished under the contract.

**Warranty:** Manufacturer's standard warranty shall transfer ownership to the Commonwealth of Virginia. No extra warranty purchase required.

**Service:** Selected vendor must be able to provide complete service and repair of the motorcycles provided. Selected vendor must respond within twenty-four (24) hours of receiving a call for service during regular business hours, 8:00 AM to 5:00 PM, Monday-Friday. Selected vendor must be able to provide pick up and return of the motorcycles from the repair shop as required.

**New Equipment:** The motorcycles offered in response to this solicitation and delivered under the contract must be new and unused current models of the motorcycle. No prototype or demonstrator motorcycle will be accepted and offering of such a motorcycle will be cause for quote rejection.

**DELIVERY:**

**Quotes shall include estimated dates on availability on each submission. Extended cost total for each lot, including all motorcycles and delivery charges, should be entered into the lot total when entering into eVA. Delivery costs shall be all inclusive of all costs and fees and should factor in multiple deliveries, if applicable. No extra costs are allowed.**

**All motorcycles shall be delivered as they are available to Albemarle High School at 2775 Hydraulic Rd, Charlottesville, VA 22901. All motorcycles would be delivered to the Sea Container in the front parking lot of the school between the hours of 9:00am to 3:00pm EST Monday-Friday, except for official state holidays and periods of shutdown, unless instructed by the County. Delivery may not be made without approval from one of the Albemarle County staff listed below. Vendor shall coordinate delivery arrangements two (2) days prior to delivery with:**

**Karen Waters-Wicks 434-975-9450, 434-260-4562**

**Dorothy Jordan 434-975-9450**

## **Rodney Meadows 434-975-9450**

**\*\*Note:** The County does not have a forklift to off-load any motorcycles, if required. The delivery truck or trailer must have the capability of rolling all motorcycles down for delivery at the designated school. **\*\***

**Delivery Inspection:** Each Vehicle delivered will be checked for compliance with the purchase order. If any deviations from the specifications, damage, or improper Contractor preparation exist, the invoice will not be approved for payment until the Contractor corrects all defects.  
Delivery Inspection Contact: Karen Waters-Wicks

### **METHOD OF PAYMENT**

Payment will be made to the vendor in accordance with the Commonwealth of Virginia Prompt Payment Act. Invoice(s) shall be emailed to Karen Waters-Wicks [kwicks@k12albemarle.org](mailto:kwicks@k12albemarle.org) referencing any purchase order numbers that result from this Quick Quote.

### **CONTACT:**

The contact for questions related to this quick quote is **Andy Neilson** [aneilson@albemarle.org](mailto:aneilson@albemarle.org)