



Date: July 31, 2025

ADDENDUM NO: THREE

TO ALL OFFERORS:

REFERENCE: RFP No: 2025-RFP-3080810
Commodity: Benefits Consulting Services
RFP Closing On: August 8, 2025, 1:00 PM ET

1. Please see attached Addendum Three, which includes questions and answers.
2. All other terms and conditions of the solicitation remain unchanged. Sealed proposals in accordance with the solicitation requirements shall be submitted by 1:00 PM ET on Friday, August 8, 2025. Late proposals will not be considered.
3. A **signed acknowledgement of this addendum** must be received by this office attached to your proposal document. Signature on this addendum does not constitute your signature on the original proposal document. The original proposal document must also be signed.

Sincerely,

Vidhi Danak

Procurement Manager,
Office of Procurement

Name of Firm

Signature/Title

Date

Printed Name

Questions and Answers

2025-RFP-3080810 Benefits Consulting Services

1. Is the current consultant receiving commission revenue and if so, what is the annual amount?

No, our current consultant does not receive commission revenue.

2. Are we to complete the Section B pricing form in addition to the Section A form?

Section B is for short listed vendors who advance to the final round of the process.

3. Please provide any specifications regarding question C.3, "Describe your ability to provide best practices for employers, particularly in the public sector, local government and public schools. Share a recent example." What information are you looking for?

We are looking for examples of a firm helping a local government to assess their current state and advise them on how to implement appropriate best practices. We would like to know how well the firm stays aware of new or updated best practices, as well as, how they provide evidence-based solutions to help the organization to align with those best practices.

An example would be analysis of a self-insured reserve and making a recommendation based on industry standards and best practices to better position the organization for claims volatility. Another example would be recommending a new process or a new vendor for administering a benefit that brings value to employees, reduces costs, and reduces processing time for an organization.