



COUNTY OF ALBEMARLE

Department of Community Development

401 McIntire Road, North Wing

Charlottesville, Virginia 22902-4596

Tel. (434) 296-5832 • Fax (434) 972-4126

Stormwater Pollution Prevention Plan (SWPPP)

For Construction Activities At:

Project Name: _____

Address: _____

Prepared by:

Name: _____

Prepared for:

Name: _____

SWPPP Preparation Date: _____

WPO Number: _____

(This document is to be made publicly available according to 9VAC25-875-500(G).)

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Section 1. Registration statement

(Provide a signed completed copy of the DEQ Registration Statement)

Section 2. Notice of general permit coverage

(This notice is to be posted near the main entrance according to 9VAC25-875-500(G).)

(Provide a copy of the DEQ coverage letter when obtained)

Section 3. Nature of activity

(Provide a detailed narrative of the construction activities. Include or reference a construction schedule and sequence. Include all phasing.)

Section 4. Erosion and Sediment Control Plan.

(Include the approved Erosion & Sediment Control Plan in Section 13. Do not reference only.)

Section 5. Stormwater Management Plan

(Include the approved Stormwater Management Plan in Section 13. Do not reference only.)

Section 6. Pollution Prevention Plan.

(reference County Code 17-404 and State Regulation 9VAC25-875-520)

A. Plan showing pollution activities and prevention practices

(Include the Pollution Prevention Plan in Section 13 on which all of the following activity locations are clearly marked. Keep this plan up-to-date with ongoing site changes and inspections.)

B. Sources of Pollutants, locations, and prevention practices

Pollutant, or Pollutant Generating Activity	Location on site	Prevention Practices, Control Measures

C. Sources of Pollutants continued. Common activities and minimum control and prevention practices

Pollutant, or Pollutant Generating Activity	Location on site	Prevention Practices, Control Measures
Clearing, grading, excavating, and un-stabilized areas	Land disturbance area	Follow Erosion and Sediment Control Plan. Dispose of clearing debris at acceptable disposal sites. Seed and mulch, or sod within 7 days of land clearing
Paving operations	Roads and driveways	Cover storm drain inlets and use drip pans and absorbent/oil dry for all paving machines to limit leaks and spills
Concrete washout and cement waste	Current location and detail shown on plan	Direct concrete wash water into a leak-proof container or leak-proof settling basin that is designed so that no overflows can occur
Structure construction, stucco, painting, and cleaning	Structures	Enclose or cover material storage areas. Mix paint indoors in a containment area or in a flat unpaved area. Prevent the discharge of soaps, solvents, detergents and wash water, paint, form release oils and curing compounds.
Dewatering operations	Dewatering sites shown on plan	Water shall be filtered, settled or similarly treated prior to discharge as shown on plan.
Material delivery and storage	Designated area shown on plan	Designated areas for material delivery and storage. Placed near construction entrances, away from waterways and drainage paths
Material use during building process	Building areas	Follow manufacturer's instructions. MSDS's attached.
Solid waste disposal	Current designated container areas on plan	Waste collection area will not receive a substantial amount of runoff from upland areas and does not drain directly to a waterway. Containers have lids covered before periods of rain, or are in a covered area. Scheduled collection to prevent overfilling. MATERIALS ARE NOT TO BE BURIED ON-SITE
Sanitary waste	Current locations shown on plan	Convenient and well-maintained portable sanitary facilities will be provided, and located away from waterways or inlets. Such facilities shall be regularly maintained.
Landscaping operations	Landscape areas shown on plan	Apply fertilizers in accordance with manufacturer's recommendations and not during rainfall events
Wash Waters	Wash areas shown on plan	To be treated in a sediment basin or better control as specified on plan. Minimize the discharge of pollutants from equipment and vehicle washing.
Vehicle and equipment washing	Designated areas and details shown on plan	Provide containment and filtering for all wash waters per the plan

Minimization of exposure to precipitation and stormwater. Minimize the exposure of building materials, building products, construction wastes, trash, landscape materials, fertilizers, pesticides, herbicides, detergents, sanitary waste, and other materials present on the site to precipitation and to stormwater.

(Identify all non-stormwater discharges to occur on your site. Keep this plan up-to-date with ongoing site changes and inspections. See CGP, 9VAC25-880-70 section E for examples of non-stormwater discharges.)

D. Non-stormwater discharges

Discharge	Pollutants or Pollutant Constituents	Location on Site

E. Persons responsible for pollution prevention practices

(Provide the names and contact information for all persons responsible for prevention practices as listed above.)

F. Response and reporting practices

Minimize discharges from spills and leaks. Minimize the discharge of pollutants from spills and leaks and implement chemical spill and leak prevention and response procedures as follows:

Respond to all spills, leaks and discharges as follows:

Report all spills, leaks and discharges as follows:

(Provide detailed response and reporting practices according to 9VAC25-875.)

G. Pollution Prevention Awareness

(Describe training and procedures to provide awareness and compliance for all measures in this document; waste management, wash waters, prevention measures, etc.)

Section 7. Discharges to impaired waters, surface waters within an applicable TMDL wasteload allocation, and exceptional waters.

(Provide detailed measures for any applicable TMDL)

Section 8. Qualified personnel

The following personnel are responsible for inspections:

(Provide the name, telephone number, and qualifications of the qualified personnel conducting inspections.)

Section 9. Signed Certification

(Provide certification according to 9VAC25-875-940. For purposes of plan review and approvals, this certification should be the owner of the property, the same signature as appears on the bonds and applications. Another operator can be designated on the delegation of authority form to follow.)

CERTIFICATION

"I certify under penalty of law that I have read and understand this document and that this document and all attachments were prepared in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Owner/Operator Name: _____

Company: _____

Title: _____

Signature: _____

Date: _____

Section 10. Delegation of authority.

(Provide the persons or positions with authority to sign inspection reports or to modify the stormwater pollution prevention plan. A formal, signed delegation of authority is needed.)

Delegation of Authority

I, _____ (name), hereby designate the person or specifically described position below to be a duly authorized representative for the purpose of overseeing compliance with environmental requirements, including the Construction General Permit, at the _____ construction site. The designee is authorized to sign any reports, stormwater pollution prevention plans and all other documents required by the permit.

(name of person or position)
(company)
(address)
(city, state, zip)
(phone)

By signing this authorization, I confirm that I meet the requirements to make such a designation as set forth in the Construction General Permit (CGP), and that the designee above meets the definition of a "duly authorized representative".

Operator Name: _____

Company: _____

Title: _____

Signature: _____

Date: _____

Section 11. General permit copy

(Provide a copy of the construction general permit, 9VAC25-880)

Section 12. Inspection logs

(Provide templates for your inspections. Requirements are listed in 9VAC25-880-70, Part II, section B and F.)

Section 13. Approved Drawings/Plans

(Provide approved Erosion & Sediment Control Plan, Stormwater Management Plan, and Pollution Prevention Plan.)