



April 24, 2024

ADDENDUM NO.: ONE

TO ALL BIDDERS:

REFERENCE:	RFQ No:	2024-IFB-1004302
	Dated:	April 2, 2024
	Commodity:	WAHS Parking Lot Expansion
	IFB Closing On:	April 30, 2024 at 2 PM

Please note the clarifications and/or changes made to this solicitation:

Prebid Questions:

1. Can you please clarify Dominion's scope? What work are they performing? What are we responsible for.

Dominion Energy will install wiring, bases, poles and lights for 2 new parking lot lights from their existing parking lot lights. Contractor will need to coordinate work with Dominion.

2. Would Dominion be open to the General Contractor installing an empty conduit to eliminate potential schedule delays?

Yes. Conduit can be picked up at their office.

3. When do students get out of school and when do they return?

Last Day for students: June 7, 2024

Last Day for Teachers: June 10, 2024

First Day for Teachers: August 5, 2024

First Day for Students: August 21, 2024

4. Could we potentially start clearing trees sooner if we do not interfere with school operations?

Once a Notice to Proceed (NTP) is given and the Albemarle County required Preconstruction meeting is completed

5. Are there any permitting fees?

No. Permit Fees are waived on all county projects

6. Do you have any specific concrete color requirements?

No. ACPS does not

7. Can we substitute HDPE smooth wall or HP Smoothwall storm drain pipe for the RCP shown on the plans?

Corrugated Polypropylene Pipe (PP) or High-Density Polyethylene Pipe (HDPE) may be substituted for RCP pipe under the following conditions:

- Corrugated Polypropylene Pipe (PP): Shall have a smooth lined interior and annular exterior corrugations and meet or exceed ASTM F2881 or AASHTO M330.
- High-Density Polyethylene Pipe (HDPE): Shall have a smooth lined interior and annular exterior corrugations and meet or exceed ASTM F2648.
- Product data for all pipes must be submitted and approved by the engineer.
- All pipe must be joined installed bedded and backfield in accordance with approved manufactures details and specifications

Please see attached Pre-Bid Agenda and attendance sheet.

A signed acknowledgement of this addendum must be received by this office attached to your bid. Signature on this addendum does not constitute your signature on the original proposal document. The original proposal document must be signed also.

Sincerely,

Chris Beahm

Chris Beahm
Purchasing Agent
Phone: (434-296-5854)

Name of Firm

Signature/Title

Date

Printed Name



**Western Albemarle High School Parking Expansion Project
PRE-BID CONFERENCE AGENDA**

PROJECT: Western Albemarle High School Parking Expansion 2024-IFB-1004302
LOCATION: Western Albemarle High School
DATE/ TIME: April 15, 2024 at 4:00 pm

1. INTRODUCTIONS and SIGN-IN:
2. PROJECT PERSONEL:

Purchasing:	Christopher Beahm - cbeahm@albemarle.org
ACPS Project Manager:	James Allen – jallen2@k12albemarle.org
Engineer Firm:	Timmons Group Jonathan Showalter – Jonathan.Showalter@timmons.com

3. PROJECT SCOPE:

The project is generally described as adding a parking lot for up to 59 spaces to the west of the entrance road into Western Albemarle High School. It includes a stormwaters system and a dry pond for water quantity detention.

Estimated Construction Cost Range: \$100K – 500K

4. PROJECT SCHEDULE:

Bids Due:	April 30, 2024, at 2:00pm
Notice to Proceed:	Issued on or before May 31, 2024
Construction Start:	June 10, 2024
Construction Substantial Completion:	August 9, 2024
Delivery Times:	Restricted during morning arrival (8:30am-10:30am) & afternoon dismissal (3:30pm-4:30pm) when school is in session. Coordinate all deliveries with owner's PM and school.
Damages for Delay per Supplemental General Conditions (Item 3 – Section 42):	\$500.00/calendar day for Substantial Completion and \$250.00/calendar day for Final Completion.

5. BID DOCUMENTS:

Plans, Project specifications, Addendums, Bid tabulations and other documents are available at:

<https://www.albemarle.org/Home/Components/RFP/RFP/1122/303?sortn=RFPStarting&sortd=desc>

Project Manual

Plans

Addenda – Please note the signature page required by Purchasing for each Addendum



**Western Albemarle High School Parking Expansion Project
PRE-BID CONFERENCE AGENDA**

6. **BID REQUIREMENTS:**

A. **INSTRUCTIONS TO BIDDERS:**

1. Pre-Bid Questions Form and Procedures, Deadline for Pre-Bid Questions – close 2:00 PM, April 23, 2024.
2. Read Full Instructions

B. **BID FORM REQUIREMENTS:**

COMPLETE ALL PARTS:

PART A.

Lump sum price for construction of the sitework, except for items as described below in PARTS B, C, D, E, and F, complete and in accordance with the Plans and Specifications:

PART B. EXCAVATION OF ADDITIONAL UNSUITABLE MATERIAL

PART C. EXCAVATION OF ROCK MATERIAL

PART D. EXCAVATION OF ROCK MATERIAL AT TRENCHES

PART E. VDOT #57 AGGREGATE

PART F. WOVEN GEOTEXTILE FABRIC

ADDITIVE BID ITEM 1: Lump sum price for all work to extend parking lot to the north constructing 9 additional parking spots with all associated site work shown on the right viewport of sheet C4.0 complete, in accordance with the drawings and specifications

Contract award will be based on the **TOTAL BASE BID AMOUNT** shown above (including any properly submitted bid modifications) plus as many Additive Bid Items as the Owner in its discretion decides to award.

– the last Addendum will be posted on Thursday April 25, 2024.

*Please note that Bidders are responsible to check the Purchasing web site and download and acknowledge any Addenda issued for this Bid. *

1. Bid Bond is required for bids exceeding \$100k
2. State Corporation Commission & Registration Agent Form
3. Vendor Data Sheet
4. Certification of Crimes Against Children
5. Ensure a company officer or an officially authorized person signs the Bid Form
6. Ensure the bid bond identifies the name and address of an attorney-in-fact who is appointed to act on behalf of the surety within the Commonwealth of Virginia. The address shall be within the Commonwealth of Virginia. The attorney-in-fact shall affix to the bond a certified and current copy of the power of attorney (Instructions to Bidders, 5. Bid Guarantee, (a), 3rd and 4th sentences).



**Western Albemarle High School Parking Expansion Project
PRE-BID CONFERENCE AGENDA**

- C. BID RECEIPT:
 - 1. Clearly Marked
 - 2. Confirmation of bid location, date, and time:
 - Purchasing Office, Albemarle County Office Building
 - 401 McIntire Road, Charlottesville, VA
 - Bids Received by 2:00pm on Tuesday April 30, 2024
 - Bids Opened and Read virtually at 2:30pm on April 30, 2024
 - via Microsoft TEAMS, link provided in project manual
 - NOTE:** No Bids will be accepted after 2:00pm.
 - Bids and Bid Modifications **MAY NOT BE FAXED**

- 7. CONTRACT DOCUMENTS:
 - General Conditions, Supplemental General Conditions, School Special Conditions, Drawings, Specifications, Contract

- 8. SPECIAL CONCERNS:
 - A. Owner Occupancy: Existing Building Operations take precedence; Work Hours
No Contact with Students, Faculty or Staff.
 - B. Protection of Adjacent Areas including landscaping and facilities (Contractor Responsibility)
 - C. OSHA / VOSH Regulations (Where Applicable)
 - D. Building Permit and Inspections requests by Contractor -

- 9. JOBSITE SAFETY AND PROTECTION:
 - Access
 - Site Limitations
 - Staging, Storage, and Lay-Down Area
 - Utilities (Use of Owner's utilities is allowed but shall not be abused)
 - Contractor Parking –
 - On site, Do not interfere with student parking during school hours
 - Delivery Times -
 - During school hours- No deliveries between 8:30-10:30 AM and 3:00- 4:30PM
 - Sanitary Facilities (Contractor-Furnished portable toilet)
 - Exterior Enclosure-Control Partitions

- 10. ADMINISTRATION:
 - A. Retainage – 5%
 - B. First Payment requires receipt and approval of Schedule, Schedule of Values and Submittal log

- 11. ADDITIONAL ITEMS:
 - A. Parking Lot Lights – Dominion Energy to install the lights and all electrical connections through owner - Contractor to coordinate the schedule of installation with Dominion Energy

- 12. Additional Field Visits may coordinate with Schools Project Manager – James Allen



Western Albemarle High School Parking Expansion Project
PRE-BID CONFERENCE AGENDA

Project: WAHS Parking Expansion

Location: 5941 Rockfish Gap Turnpike, Crozet, VA

Date: April 15, 2024

Name:	RON ROTH
Organization:	VESS EXCAVATING LTD.
Phone No.:	434 531 8805
Fax No.:	
E-Mail:	ron@vess-excavating.com

Name:	Dennis Brookman
Organization:	Pyramid Excavating/AAPT
Phone No.:	434-981-7750
Fax No.:	
E-Mail:	dennise@aaplconstruction.com

Name:	Henny mawyer
Organization:	AAP
Phone No.:	434-527-0412
Fax No.:	
E-Mail:	henny@pyramidparkingLLC



Western Albemarle High School Parking Expansion Project
PRE-BID CONFERENCE AGENDA

Name:	Matt Westman
Organization:	ACPS
Phone No.:	434-975-9340
Fax No.:	
E-Mail:	mwestman@k12albemarle.org

Name:	Jenatna Showalter
Organization:	Timmons
Phone No.:	
Fax No.:	
E-Mail:	jenatna.showalter@timmons.com

Name:	Scott Kirby
Organization:	TIMMONS
Phone No.:	
Fax No.:	
E-Mail:	Scott.Kirby@Timmons.com

Name:	
Organization:	
Phone No.:	
Fax No.:	
E-Mail:	